

## **COSMETOLOGY COURSE**

**DESCRIPTION:** The Cosmetology Course is designed to train the student in the basic manipulative skills, safety judgments, proper work habits, business skills, and desirable attitudes necessary to obtain licensure and for competency in job entry-level positions in Cosmetology or a related career field.

**OBJECTIVES:** Upon completion of the course requirements, the determined graduate will be able to:

1. Project a positive attitude and a sense of personal integrity and self-confidence.
2. Project professionalism, visual poise and proper grooming.
3. Communicate effectively and interact appropriately colleagues, supervisors and clients.
4. Respect the need to deliver worthy service for value received in an employment environment.
5. Perform the basic manipulative skills in the areas of hair styling, hair shaping, hair coloring, texture services, scalp and hair conditioning, skin and makeup, and nail care.
6. Perform the basic analytical skills to advise clients in the total look concept.
7. Apply academic learning, technical information, and related matter to assure sound judgments, decisions, and procedures.

To ensure continued career success, the graduate will continue to learn new and current information related to skills, trends, and methods for career development in cosmetology and related fields.

**TEACHING AND LEARNING METHODS:** The clock hour education is provided through a sequential set of learning steps which address specific tasks necessary for state board preparation, graduation, and job entry level skills. Clinic equipment, implements, and products are comparable to those used in the industry. Each student will receive instruction that relates to the performance of useful, creative, and productive career-oriented activities. The course is presented through comprehensive lesson plans which reflect effective educational methods. Subjects are presented by means of interactive lectures, demonstration, cooperative learning, labs, student salon activities, and student participation. Audio-visual aids, guest speakers, field trips, projects, activities, and other related learning methods are used in the course.

**GRADING PROCEDURES:** The qualitative element used to determine academic progress is a reasonable system of grades as determined by assigned academic learning. Students are assigned academic learning and a minimum number of practical experiences. Academic learning is evaluated after each unit of study. Practical assignments are evaluated as completed and counted toward course completion only when rated as satisfactory or better. If the performance does not meet satisfactory requirements, it is not counted and the performance must be repeated. At least two comprehensive practical skills evaluations will be conducted during study. Practical skills are evaluated according to text procedures and set forth in practical skills evaluation criteria adopted by Velvatex College of Beauty Culture. Students must maintain a cumulative academic grade average of 70% and a 66.7% attendance average to meet satisfactory progress status.

Students must make up failed or missed tests and incomplete assignments. Numerical grades are considered according to the following scale:

90 - 100	EXCELLENT
80 - 89	VERY GOOD
70 - 79	SATISFACTORY
BELOW	UNSATISFACTORY

## UNITS OF INSTRUCTION

### Summary of Cosmetology Certification of Training Requirements - 1500 Clock Hours

#### Subject

Hygiene and Sanitation	80 hours
Related Science	120 hours
Hairdressing	1000 hours
Manicuring	100 hours
Cosmetic Therapy	100 hours
Salesmanship	50 hours
Shop Department	<u>50 hours</u>
	1500 hours

#### Details Description of Curriculum

- I. Hygiene and Sanitation - 80 hours
  - A. Sanitation
  - B. Sterilization
  - C. Hygiene
  - D. Lighting and Ventilation
  
- II. Related Science - 120 hours
  - A. Physiotherapy or cosmetricity (pertaining to electricity use in cosmetology)
  - B. Physiology
  - C. Histology Anatomy
  - D. Neurology
  - E. Mycology
  - F. Osteology
  
- III. Hairdressing - 1000 hours
  - A. Cleaning hair (shampooing)
  - B. Hair-cutting Clipping Slithering
  - C. Dying/Tinting Bleaching
  - D. Reconditioning Hair
  - E. Scalp Massage
  - F. Brushing Combing
  - G. Curling
  - H. Permanent Waving/Wiggery

- I. Thermal Pressing Iron Curling
- J. Chemical Relaxing
- K. Miscellaneous
  
- IV. Manicuring - 100 hours
  - A. Construction/Anatomy of the fingernails
  - B. Filing and Shaping
  - C. Loosening/Removing dead cuticle
  - D. Massage, hand and arm
  - E. Miscellaneous
  
- V. Cosmetic Therapy - 100 hours
  - A. Skin types (dry, oily, mixed, etc...)
  - B. Facial Massage, Packs
  - C. Cosmetics, appropriate use of
  - D. Art of applying make up
  - E. Eyebrow arching
  - F. Tinting, eyelashes/eyebrows
  
- VI. Salesmanship and Management - 50 hours
  - A. Marketing self (resume')
  - B. Self-Image
  - C. Work Delegation
  - D. Miscellaneous
  
- VII. Shop Department Disposition - 50 hours
  - A. Courtesy
  - B. Neatness
  - C. Professional Attitude

**TOTAL HOURS 1500**

The above hour requirements must be met by each student in each category in order for the earned hours to be accepted by the applicable regulatory agency for examination. The generous portion of miscellaneous hours is to be applied as needed in curriculum related areas or if the Student desires to specialize in a specific area.

**REFERENCES:** A comprehensive library of references, periodicals, books, texts, audio/video tapes and web-based materials are available to support the program of study and supplement the program of study. Students should avail themselves of the opportunity to use these extensive materials.

Milady's Standard Cosmetology, Textbook, CIMA, Theory and Practical Workbook,  
Cosmetology Dictionary, 2012 Milady 5 Maxwell Drive - Clifton Park, NY 12065